

Sherwood Primary School  
Parent Teacher Association  
Supporters of Sherwood



## COMMITTEE MEETING

Wednesday 1<sup>st</sup> March 2023 – Zoom

## MINUTES OF THE MEETING

### In Attendance

JL – Head of School  
LL – Chair  
KS – Treasurer  
LLawn  
VN

### Apologies for absence

AS  
NJ

### Approval of last minutes – AGM held 10.03.2022

Previous minutes have been circulated, agreed and published onto the school website

### Matters arising from the minutes

NA

### Chairs Report for 2021/22

LL welcomed everyone to the meeting, special thanks to Lyndsay Dickinson who has stepped down as PTA secretary and as PTA member for 5 years. Thanks to all the PTA helpers who have helped in the events during the 21/22 year.

Successful year again with regular events now being held: xmas hampers and raffle, world book day shop, discos and summer fair. Plan to start Easter bingo again in 2023. Uniform shop also began this year and is proving a success in terms of raising funds and helping families with affordable uniform. Facebook page was launched for this.

Success of the PTA helpers whatsapp group has meant we have been able to recruit helpers for all events

### Financial Update

Figures have been circulated prior to the meeting. Figures included with agenda

KS presented the accounts for 2021- July 2022

Total 6886.45

Biggest fundraisers:

Jubilee Fair: over £2,500

Lottery over £1400

Christmas hampers and raffle £1800

Other events: uniform shop, donuts, icepops etc. made a successful year.

£4210.67 in donations to school, playground marking, book drop, storytelling chair, £500 for the design and technology department for equipment.

2022 registered as charity in April, now registered for gift aid.

JL shared well done to all.

### **Appointment of Independent Examiner of Accounts**

Thank you to Mr Quirk for doing this previously.

Mr Quirk had reviewed the accounts and is happy to continue in this role.

### **Election of Officers and Trustees of the Committee**

LL was voted in as Chair – KS proposed, JL seconded

KS was voted in as Treasurer - LL proposed, JL seconded

VN was voted in as Secretary – LL proposed, KS seconded.

AS, LLawn, LDickinson committee members. Others are in PTA helpers group not named as committee members.

### **AOB**

Plan to move next AGM to October 2023

### **Event Planning**

World book day book shop tomorrow 2/3/2023

All in hand- helpers all sorted with allocated times and float to be used from nearly new uniform shop

### **Easter bingo**

Thursday 30<sup>th</sup> March 6pm

Nick Johns to be asked re Bingo caller- JL to ask

KS to check bingo books

Pay on the night, buy the books on the night, prize for line and house.

Colouring for the children- school to supply

Pizza to be made and sold- Mrs Lumb to confirm with kitchen and let us know if they require any ingredients to be bought

Plan for 50 people

Tuck shop

Tea coffee

To do:

Prizes- 4 large eggs and 4 small- VN to buy plus 2 more for colouring comp.

Tuck shop: cans of pop and sweets/crisps- KS and LL to buy

Uniform shop 24<sup>th</sup> March- helpers to be asked via Whatsapp

Disco suggestion- to buy a light and run ourselves. Possibility of buying UV light and face paint- to plan in autumn term.

Summer fair: to be separate to coronation as it fall very close to statutory assessment week.  
June time- JL to look for a date and share

Coronation bookmarks 475- 425 for children and 75 for staff (school to fund). PTA to purchase for children- LL and KS to order

Requests for funding:

EYFS £200 for new waterproofs for the children

Forest school £300 for additional resources and tarpauling

All agreed: school to purchase and then KS to reimburse.

**Date of Next Meeting**

**Thursday 27<sup>th</sup> April 7.30 Zoom**